

Retake Request Form

Name: _____

Date: _____

Subject: _____

Follow these steps to be eligible to retake your assessment. Retakes are done by appointment only. You have ONE WEEK from the date of the assessment to reschedule a retake. To re-take an assessment a student must show evidence that he/she has re-studied for it. You will need to list THREE strategies that you have used to help improve your score on the re-take. Please write down the estimated time you spent on each of the strategies.

1. _____ Est. Time Spent: _____

2. _____ Est. Time Spent: _____

3. _____ Est. Time Spent: _____

Other: _____ Est. Time Spent: _____

Date I Request to Retake: _____ (Circle ONE:) Before School/After School/Advisory?

I have discussed the assessment with my parents and I understand that I will have only one chance to retake, and the grade I receive is the FINAL score.

Student Signature: _____

Parent Signature: _____

Test Retake Request Form

Name: _____

Date: _____

Subject: _____

Follow these steps to be eligible to retake your assessment. Retakes are done by appointment only. You have ONE WEEK from the date of the assessment to reschedule a retake. To re-take an assessment a student must show evidence that he/she has re-studied for it. You will need to list THREE strategies that you have used to help improve your score on the re-take. Please write down the estimated time you spent on each of the strategies.

1. _____ Est. Time Spent: _____

2. _____ Est. Time Spent: _____

3. _____ Est. Time Spent: _____

Other: _____ Est. Time Spent: _____

Date I Request to Retake: _____ (Circle ONE:) Before School/After School/Advisory?

I have discussed the assessment with my parents and I understand that I will have only one chance to retake, and the grade I receive is the FINAL score.

Student Signature: _____

Parent Signature: _____